



31st ADFIAP Annual Meetings 2008 Tehran, Iran

Hosted by: Bank of Industry and Mine

Proposed Conference Theme: *“Innovative Development Finance: DFIs’ Response to the Needs of the Times”*

Rationale

Development finance means different to different people, in different countries, and a different times. The economic development of diverse and dynamic Asia-Pacific varies from country to country, hence the responses of national development finance institutions (DFIs) to the development needs of their respective countries also vary widely across the region.

The good news is that DFIs, as in the past, have adapted themselves to the challenging times, not only considering the demands of the business environment where they operate but likewise recognizing current global development in the financial regulatory settings.

This conference aims to present, discuss and dissect best-in-industry, and new innovative strategies, policies and practices of DFIs in the region and elsewhere to offer fresh ideas and opportunities to their counterparts and similar-purposed institutions.

Content

Technical Sessions (in Plenary):

- Session I** : Innovative Strategies (i.e., forward-thinking banking ideas, etc.)
- Session II** : Innovative Policies and Practices (e.g. governance, greenbanking, risk management, HRD, etc.)
- Session III** : Innovative Financial Products (e.g., structured finance, carbon credit, specialized lending programs, etc.)
- Session IV** : Innovative Technologies (e.g., online banking, mobile banking, banking technologies, etc.)

Methodology

There will be a panel of maximum three speakers per session to be moderated by a chairman, to be followed by open discussion with the delegates. Speakers will be source from among the delegates themselves, from ADFIAP international partners and contacts as well as from recommendations brought forward to the organizers.

Delegates

ADFIAP members, international partners and program sponsors and guests.



31st ADFIAP ANNUAL MEETINGS

April 28 to May 1, 2008 ❖ Tehran, Iran

Programme of Activities

27 April (Sunday)

2:00 p.m. to
8:00 p.m.

Registration of Delegates (Secretariat Room)

28 April (Monday)

9:00 a.m. to
8:00 p.m.

Registration of Delegates (Secretariat Room)

67th Board of Directors' Meeting (First Session)

9:00 a.m.

- Session 1
- Strategic Meeting - Issues to be Discussed is still on planning stage

10:00 a.m.

Coffee/Tea Break

10:30 a.m.

- Session 1 (cont'd)

11:30 a.m.

- Integration / Wrap-up Session

12:00 noon

Lunch for Board Members

1:30 p.m.

Permanent Working Committee Meetings

2:30 p.m. to
5:00 p.m.

67th Board of Directors' Meeting (Second Session)

Note: Afternoon Tea/Coffee to be served while board meeting is in session

5:15 p.m.

Press Conference

7:30 p.m. to
10:00 p.m.

Dinner for Board Members / Spouse / Speakers

29 April (Tuesday)	
8:00 a.m. to 9:00 a.m.	Registration of Delegates (Secretariat Room)
9:00 am to 12:00 noon	<ul style="list-style-type: none"> • Delegate-Meets-Delegate (Networking Session: 10:30 am to 12:00 noon*) (This event provides delegates opportunity to know, meet and network with fellow delegates. Prior appointments must be arranged with the Secretariat). * Includes coffee/tea break of 15 minutes
12:00 noon to 2:00 p.m.	<i>Lunch for All Delegates</i>
2:00 p.m. to 5:00 p.m.	<p>12th Extraordinary Meeting of the General Assembly*</p> <ul style="list-style-type: none"> • Opening Remarks and Chairman's Report • Approval of the Minutes of the 17th Ordinary Meeting of the General Assembly held at the Melia Hanoi Hotel, Vietnam, May 10 2007 • Approval of Audited Financial Statements • Welcome to New Members • Presentations from Member Banks • Other Matters • Adjournment <p>*Includes coffee/tea break of 15 minutes</p>
5:00 p.m. to 5:30 p.m.	Rehearsal for Awardees of the ADFIAP Awards 2008
7:30 p.m.	Welcome Reception & Awards Night

30 April (Wednesday)	
7:30 a.m.	Registration of Delegates
<p>Part I - OPENING CEREMONY</p> <p>(DELEGATES SHOULD BE SEATED BY 7:45 a.m.)</p>	
8:00 a.m.	Welcome Remarks by Host: Dr. Mehdi Razavi Chairman and Managing Director Bank of Industry and Mine (BIM)
8:15 a.m.	Opening Remarks by ADFIAP Chairman: Ambassador Jesus P. Tambunting Chairman and Chief Executive Officer, Planters Development Bank
8:30 a.m.	Inaugural Address by the Chief Guest, Islamic Republic of Iran
8:45 a.m.	Group Photo Session

Part II - CONFERENCE PROPER	
9:15 a.m. to 10:30 a.m.	<p>Session I: "Innovative Strategies / Business Models"</p> <p>Session Chair: Name to sent later Session Speakers: Speakers' details to be sent later</p> <p>Open Forum</p>
10:30 a.m. to 10:45 a.m.	<i>Coffee/Tea Break</i>
10:45 a.m. to 12:00 noon	<p>Session II: "Innovative Policies & Practices (e.g. Governance, Risk Management HRD etc.)"</p> <p>Session Chair: Name to sent later Session Speakers: Speakers' details to be sent later</p> <p>Open Forum</p>
12:00 noon	L U N C H
1:30 p.m. to 2:45 p.m.	<p>Session III: "Innovative Financial Products (e.g., structured finance, carbon credit specialized lending programs, etc.)"</p> <p>Session Chair: Name to sent later Session Speakers: Speakers' details to be sent later</p> <p>Open Forum</p>
2:45 p.m. to 3:00 p.m.	<i>Coffee/Tea Break</i>
3:00 p.m. to 4:15 p.m.	<p>Session IV: "Innovative Technologies (e.g., online banking, mobile banking, banking technologies)"</p> <p>Session Chair: Name to sent later Session Speakers: Speakers' details to be sent later</p> <p>Open Forum</p>
4:15 p.m. to 4:30 p.m.	Session V: Summation, Recommendations & Drafting of the "Tehran Consensus (A set of action plans for ADFIAP and DFIs regarding the topics taken up during the conference)
4:30 p.m. to 4:45 p.m.	Discussions in Plenary / Summation and Wrap-up
Part III - CLOSING CEREMONY	
7:30 p.m.	Closing Program & Gala Dinner
1 May (Thursday)	
8:00 a.m. to 6:00 p.m.	Fellowship Day (For all Delegates / Spouses / Accompanying Persons)

Pls. send not later than 22 February 2008 to:

MS. SANDY I. LIM

ADFIAP SECRETARIAT

FAX NO.: (63-2) 817 6498 or

EMAIL ADDRESS: sandylim@adfiap.org

with copy to **BIM Secretariat**, Fax No.: (98-21) 2202-9854 **or**

Email to: **Mr. Omid Rahimnia** at rahimnia@bim.ir



**31st ADFIAP
Annual Meetings 2008
Tehran, Iran**

Confirmation of Attendance Form

Organization	
Address	
Country	
Telephone No.	
Fax No.	
Contact Person	
E-Mail	

DELEGATES' DETAILS

Name in the Passport	
Job Title	
E-Mail	
Mobile No. (optional)	
Nationality	
Date of Birth	
Passport No.	
Date of Issuance	
Place of Issuance	
Expiry Date	
Type of Passport (Diplomatic, Ordinary, Official)	

FLIGHT DETAILS

Arrival Information (Flight No., Time, Date)	
Departure Information (Flight No., Time, Date)	
Hotel Accommodation: Parsian Esteghlal International Hotel	Check-in date : _____ Check-out date : _____ Type of Room : _____ Hotel Rate : _____
Preference: Smoking or Non-smoking Room	<input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking
Other Information and Remarks:	Name of Accompanying Person / Spouse: _____ Dietary Restrictions: _____ (Delegate) _____ (Accompanying Person)

If the above information is incorrect, please inform **Ms. Sandy Lim**, Senior Executive, Membership, either by fax: **+63(2) 817-6498** or by e-mail: sandylim@adfiap.org

DELEGATE'S NAME : _____

INSTITUTION : _____

HOTEL RESERVATIONS

Parsian Esteghlal International Hotel

Room Type	Room Rate (in Persian Riel)	Please Check Your Preference
Single	Euro 126.36 (1 ABF)	
Double or Twin-Sharing	Euro 159.12 (2 ABF)	
Suite	Euro 181.35 (2 ABF)	

- The above rate includes Breakfast (ABF) and inclusive of 17% service charge and government tax.
- **Euro 1 = US\$1.46421 (as of January 2008)**. Rate is subject to fluctuation.

EARLY ARRIVAL

For early morning arrivals, the hotel will charge one extra day. We suggest that you choose your flight itinerary well so that you arrive at the hotel 2 pm or later in the day.

Check-in time is **2pm** and check-out time is **12noon**.

CANCELATION POLICY

For cancellation of reservations, **Parsian Esteghlal International Hotel** allows **2 days prior to check-in** without penalty.

BILLING INSTRUCTIONS

- Credit card is required to guarantee room reservation.
- Billing Settlement: All the above charges and other incidental charges will be settled by guest's own accounts.

Name of Card Holder			
Credit Card Number		Expiry Date	

SURVEY ON ATTENDANCE TO VARIOUS ACTIVITIES

Name of Delegate: _____

EVENT	WHO SHOULD ATTEND	YES	NO
<u>Day 1 (April 28, 2008, Monday)</u>			
1) 67 th ADFIAP Board of Directors Meeting Sessions 1 and 2 (Whole day)	ADFIAP BOARD MEMBERS / BOARD REPRESENTATIVES ONLY		
2) Lunch for Board Members (12 Noon to 1:30pm)	ADFIAP BOARD MEMBERS / BOARD REPRESENTATIVES ONLY		
3) Dinner Reception for Board Members and Speakers (7:30pm)	ALL BOARD MEMBERS AND SPOUSE / SPEAKERS (Note: Indicate Name of Spouse below) Name(s):		
<u>Day 2 (April 29, 2008 (Tuesday)</u>			
1) Delegates Meet Delegates' Networking Session (9:00am to 12 noon)	ALL MEMBER DELEGATES AND SPECIAL GUESTS		
2) Lunch for Delegates (12 noon to 1:30 pm)	ALL MEMBER DELEGATES AND SPECIAL GUESTS		
3) 12 th Extraordinary Meeting of the General Assembly (1:30 to 4:30 pm)	ALL MEMBER DELEGATES AND SPECIAL GUESTS		
4) ADFIAP Awards Dinner / Gala Night (7:30 pm)	ALL MEMBER DELEGATES / SPECIAL GUESTS AND ACCOMPANYING PERSON/S (Note: Indicate Name of Accompanying Person / Spouse) Name(s):		
<u>Day 3 (April 30, Wednesday)</u>			
1) 31 st ADFIAP Annual Conference (8:00 am to 5:00 pm)	ALL DELEGATES/SPECIAL GUESTS/ SPEAKERS		
2) Closing Dinner (7:30 pm to 11:00 pm)	ALL MEMBER DELEGATES/SPECIAL GUESTS AND ACCOMPANYING PERSON/S (Note: Indicate Name of Accompanying Person / Spouse) Name(s):		

SURVEY ON ATTENDANCE TO VARIOUS ACTIVITIES (Continued)

Name of Delegate: _____

<u>Day 4 (May 1, Thursday)</u>		YES	NO
1) Fellowship Day (9:00am to 5:00 pm)	ALL MEMBER DELEGATES / SPECIAL GUESTS AND ACCOMPANYING PERSON/S (Note: Indicate Name of Accompanying Person / Spouse) Name(s):		

PASSPORT DETAILS OF ACCOMPANYING PERSONS (SPOUSE, CHILDREN)

Name in the Passport	
E-Mail Address	
Mobile No. (optional)	
Nationality	
Date of Birth	
Passport No.	
Date of Issuance	
Place of Issuance	
Expiry date	
Type of Passport (Diplomatic/Ordinary/Official)	